

Refund Request Form

Date:	
Student's Full Name:	
Student ID (if known):	
Course enrolled in:	Code: _____ Title: _____
Contact number	
Email	
Agent Name	
Agent Email Id	

Reason for refund:

Bank Details:	
BSB no. <input style="width: 150px;" type="text"/>	Bank Name: <input style="width: 300px;" type="text"/>
Account No. <input style="width: 150px;" type="text"/>	Account Name: <input style="width: 300px;" type="text"/>
SWIFT Code (International transactions):	<input style="width: 400px;" type="text"/>
Bank Address:	<input style="width: 600px;" type="text"/>
Does your bank accept AUD : <input style="width: 50px;" type="text"/> (If No, amount will be deposited on USD.)	
Please attach the COE, visa refusal letter and receipts of payment.	

Acknowledgement

I understand that my request for a refund will be processed in accordance with Mint Training's Fee and Refund Policy (available at www.minttraining.ed.au).

Refund Amount:	AU\$ <input style="width: 100px;" type="text"/>	Student Signature:	<input style="width: 100%; height: 20px;" type="text"/>
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Authorization (OFFICE USE ONLY)			
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Action to be taken:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	<input type="checkbox"/> ADJUSTED AMOUNT
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Comments:	\$ <input style="width: 100px;" type="text"/>
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Auth. Person's Name:		Position:	
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Auth. Person's Sign:		Final Refund Amount:	
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Refund Processed by:	
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Signature:		Date Processed:	
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